

# Foxley Parish Council

Residents are hereby invited to attend the meeting of FOXLEY PARISH COUNCIL on **Thursday 11 May 2023** following the Annual Parish Council Meeting and Annual Parish Meeting starting at 7:30pm in FOXLEY VILLAGE HALL

Ali Blatchford Foxley Parish Clerk

## Agenda

1. To accept apologies for absence:
2. To record any declarations of Interest by Council Members in items on the agenda and any applications for dispensation.
3. To approve and sign the minutes of the meeting held on 23 February 2023
4. To report progress of outstanding and items not on this agenda:
  - 4.1. Drains on Mill Road and the High Street.
  - 4.2. Lay-by on A1067 going towards Fakenham.
  - 4.3. Litter bin by bus shelter not being emptied.
  - 4.4. Litter Picking Saturday 15<sup>th</sup> April 2023.
  - 4.5. New Planning Policy, being set up by Breckland District Council.
5. Planning applications:
  - 5.1. No current outstanding planning applications.
6. Finance
  - 6.1. Clerk salary. Hours worked:

22nd February 2023	3 May 2023	50.25 hours
Total salary for the period 22 February 2023 to 11 May 2023		£714.05
  - 6.2. To approve and sign the Summary of Accounts for the period from 22<sup>nd</sup> February 2023 to 31 March 2023
  - 6.3. To approve and sign the Summary of Accounts for the period 1 April 2023 to 30 April 2023
  - 6.4. Authorise payments at the foot of the agenda.
7. To accept and sign the Annual Accounts 2022-23
  - 7.1. Certificate of Exemption
  - 7.2. Internal Auditor Report with
  - 7.3. Annual Governance Statement
  - 7.4. Accounting Statement
  - 7.5. Bank Reconciliation
  - 7.6. Receipts and Payments Summary
8. To receive and consider any items raised by members of the public, including "highways" matters.
9. Matters going forward:
  - 9.1. Update financial regulations, to follow, once the banking has been sorted. Barclays still have not dealt with our request in changing Linda Rose from administrator to Ali Blatchford, there seemed to be an issue with Barclays, this should now be resolved, and the changeover should happen soon.
  - 9.2. To fix the dates of future meetings and receive items for next meeting.
10. Close of Meeting

### Payments to be authorised:

Clerks Salary:	£714.05
St Thomas, Foxley for the upkeep of the churchyard:	Donation £265
Village Hall Committee:	Donation £265
Data Protection Registration with ICO -	£40 to be taken by Direct Debit on 09.5.23
NALC Subscription £131.93 plus Website £70 equals	£201.93

NPTS Subscription	£55
Insurance	£1337.36
Reeves Tale	£200
donation as agreed on 1 December 2022 meeting Minutes Item 11.2	
Community Car Scheme	£91.87
Internal Audit:	£60